



# FORT COX AGRICULTURE AND FORESTRY TRAINING INSTITUTE

Fort Cox Agriculture and Forestry Training Institute seeks to employ dynamic and qualified persons for the following vacant positions:

## **6. Assistant Manager: Academic Support (PERMANENT): REF number: 06/06/2022**

**Salary Level: 10**

**Salary: R477 090 per annum**

**Requirements:** Masters in Natural Sciences or related qualification; Ph.D. qualification will be an added advantage. A minimum of 3 years of working experience with supervision of students' projects; Valid Driver's License EB. Higher Education teaching qualifications will be an added advantage.

**Key Performance Areas:** Provide coordination of planning, monitoring, and evaluation of student practical, projects, and work-integrated learning programs at the Institutional level in collaboration with the HODs and TQA. Plan, supervise and organize educational activities for the students outside of mandatory classes to enhance the studying, reading, and writing culture amongst students throughout the academic year. Communicate with academic staff and other professionals working in higher education institutions to identify needs and areas of improvement in vocational aspects of the education systems, and to establish a collaborative relationship.

### **Further Important Information:**

Fort Cox Agriculture and Forestry Training Institute is an Equal Opportunity and Affirmative Action employer. It is our intention to promote representativity (race, gender & disability). The candidature of persons whose appointment will promote representativity will receive preference. Females and disabled persons are encouraged to apply.

**Applicants are required to submit a Fort Cox employment application form, which is available on our website:**

[www.fortcox.ac.za](http://www.fortcox.ac.za), a detailed CV with at least three (3) contactable referees, certified copies of required qualifications, and a valid ID or Passport. All applicants in possession of foreign qualifications must ensure that the South African Qualification Authority (SAQA) evaluates these, and an evaluation certificate must be submitted with the application. Failure to comply with the requirements will result in the application being disqualified.

Candidates requiring additional information should direct their inquiries telephonically to:

**Assistant Manager HR – Mr Lusindiso Mahlala on 040 653 8033/2/4/5.**

Applications must be submitted in the following ways:

**Posted to:** the following postal address for attention:

**ASSISTANT MANAGER HR: Mr Lusindiso Mahlala**

Fort Cox College of Agriculture & Forestry Training Institute, P.O. Box 2187, King Williams Town, 5600

**Or hand-delivered to:**

Fort Cox Agriculture and Forestry Training Institute, Main Administration Building, Cwaru Road, Middledrift. **FAXED AND EMAILED APPLICATIONS WILL NOT BE CONSIDERED.**

Should you not receive any response within 30 days of the closing date, please accept that your application was unsuccessful. Communication will be done only to shortlisted candidates.

**Closing Date: 24 June 2022**